



## ***PREFACE***

**We congratulate you on your decision to join in the sacred covenant of Christian marriage. Your wedding should be an occasion you will always remember as beautiful, meaningful, and full of reverence and dignity. We at First United Methodist Church are committed to helping make your day that kind of occasion as it becomes our privilege to assist you in planning for your wedding service. As you plan for this holy commitment of your life to God and to each other, your Church family will uphold you in prayer.**



Revised August 2009

## **SOME SUGGESTED WEDDING VOWS**

Contemporary: \_\_\_\_\_, I take you to be my wife/husband,  
to laugh with you in joy;  
to grieve with you in sorrow;  
to grow with you in love;  
serving humankind in peace and hope;  
as long as we both shall live.

I take you, \_\_\_\_\_, to be my wife/husband from this day forward,  
to join with you and share all that is to come, and I promise to be  
faithful to you until death parts us.

I take you, \_\_\_\_\_, to be my wife/husband, and these things I  
promise you. I will be faithful to you and honest with you; I will  
respect, trust, help and care for you; I will share my life with you.  
I will forgive you as we have been forgiven; and I will try with you  
to better understand ourselves, the world and God; through the  
best and the worst of what is to come until death parts us.

I take you, \_\_\_\_\_, to be my wife/husband, I promise before God  
and these witnesses to be your faithful wife/husband to share  
with you in plenty and in want, in joy and in sorrow, in sickness  
and in health, to forgive and strengthen you and to join with you  
so that together we may serve God and others as long as we  
both shall live.

\_\_\_\_\_, I take you to be my wife/husband from this time onward,  
to join with you and to share all that is to come, to give and to  
receive, to speak and to listen, to inspire and to respond, and in  
all circumstances of our life together to be loyal to you with my  
whole life with all my being until death parts us.

Traditional: I, \_\_\_\_\_, take you \_\_\_\_\_ to be my wife/husband, to  
have and to hold from this day forward, for better, for worse, for  
richer, for poorer, in sickness and in health, to love and to  
cherish, until we are parted by death. This is my solemn vow.

The First United Methodist Church and its staff are dedicated to accommodating your wishes during this most special event. However, we do have guidelines that we ask you to follow.

We ask that respect be given in the use of the facility and to our staff.

Your wedding is to honor God. Prior to both the rehearsal and wedding, it is expected that members of the wedding party will refrain from consumption of alcoholic beverages and the use of non-legal drugs. Further, the consumption of alcoholic beverages and the use of non-legal drugs is prohibited on the church property. The bride and groom shall be under obligation to make this rule known to all of the people taking part in the wedding. Smoking is also prohibited in the church facility.

Rice, birdseed, and confetti are not permitted in the church, parking lot or on the sidewalks. Bubbles are permitted outside the building. Balloon bouquets can be used in the church but balloons cannot be released outside. Dropping fresh rose petals inside the church is not permitted.

**No sparklers.**

The candelabra and unity candle holder cannot be taken out of the church to be decorated. Only dripless candles may be used.

Children belonging to the wedding parties or guests must be **supervised by an adult.**

The church copier will not be used to copy musical selections.

Requests that are not included as a part of the policy will be considered on an individual basis.

Additional times needed for decorating, musician rehearsals or other needs will be held during church office hours and will need to be scheduled through our church office and booked on our church calendar.

If using videos, tapes or cd's - Please bring to the church office prior to your rehearsal date so radio room operator

## FIRST UNITED METHODIST CHURCH MEMBERS WEDDING FEE SCHEDULE

MEMBERS MUST BE BRIDE AND/OR GROOM,  
OR BRIDE AND/OR GROOM'S PARENTS.

**Wedding Fees (Members) .....\$575.00**

\* Make check payable to First United Methodist Church. Collected the day the wedding is booked.

\* Fees include Sanctuary, Clergy, Organist, Wedding Coordinator, Radio Room Operator, Custodial, Facility use.

**Deposit.....\$200.00**

A damage deposit is required. It is to be collected the day the wedding is booked. It is to act as a deposit against damage to the facility. It cannot be used to pay for any facility fee charges and will be refunded within 7 days after the wedding less any applicable damage costs.

**Video Operator Fee .....\$50.00**

For videos or dvd's shown as part of the service

**Additional Organist and Wedding Coordinator Services**

Per hour - Make check payable to the individual.....\$30.00

**Wedding Reception Custodial Fees**

\* Dining Room (not air-conditioned) Up to 75 guest - \$ 60.00

\* Fellowship Hall Up to 200 guests - \$80.00

Over 200 guests - \$100.00

Wedding Reception Fees will be determined by Wedding Reception Ministry Team.

**Chapel Wedding Fees**

This depends primarily on the size of the wedding, this decision would be made by the pastor officiating the wedding.

*The following items are available at the church building for your use:*

A kneeler

2 Candelabras

Altar Cloth

A unity candle holder

One set of candle lighters (acolyte sticks)

Guest book table and cloth ( you may bring your own cloth)

The organ and piano may be used for your ceremony.

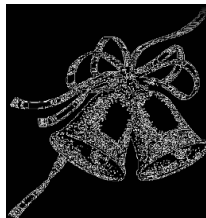
Wedding Banner

## An Order for the Marriage Ceremony

Prelude  
Vocal Solo (or duet, etc.) - if there are three or more  
Processional  
Greeting  
Declaration of Intention (or Pledge of Faith)  
Parental Blessing (or Blessing of Family and Friends)  
Vocal Solo (or other Gift of Music)  
Scripture (and/or Readings)  
Wedding Meditation  
Exchange of Vows (or Marriage Vows)  
Blessing and Exchange of Rings  
Declaration of Marriage  
Vocal Solo (or other Gift of Music)  
Lighting of the Unity Candle - if included  
Prayer of Blessing of the Marriage  
If Lord's Prayer is sung, it is at this point.)  
Benediction  
Presentation of Couple  
Recessional  
Postlude

## Scripture Lessons

Genesis 1:26-28, 31a  
Song of Solomon 2:10-14  
Song of Solomon 16a; 8:6-7  
Isaiah 43:1-7  
Isaiah 55:10-13  
Isaiah 61:10-62:3  
Ecclesiastes 4:9-13  
Romans 12:1-2, 9-18  
I Corinthians 13  
II Corinthians 5:14-17  
Ephesians 2:4-10  
Ephesians 4:1-6  
Ephesians 4:25-5:2  
Philippians 2:1-2  
Philippians 4:4-9  
Colossians 3:12-17  
I John 3:18-24  
I John 4:7-16  
Revelations 19:1, 5-9a  
Matthew 5:1-10  
Matthew 7:21, 24-27  
Matthew 22:35-40  
Mark 2:18-22  
Mark 10:42-45  
John 2:1-11  
John 15:9-17



## First United Methodist Church Wedding Policy

FUMC members can reserve the church up to 12 months in advance. Members of FUMC will be given priority for bookings until 9 months prior to the date. A Wedding Planning Guide must be filled out and returned to the church office. The church receptionist will receive requests for weddings and give the requests to the pastor. *Once the pastor has approved everything and full payment has been received, your wedding date will be booked on the calendar.*

One of the First United Methodist Church pastors will meet with the couple for pre-marital counseling in the months prior to the wedding. It is the responsibility of the couple to contact the pastor to schedule these sessions.

Requests for weddings of those belonging to United Methodist Churches in the Sioux Falls area, will be considered if your church is not big enough to hold your guests and is approved by your minister, but only 9 months in advance prior to the date. A full payment will be due at the time of your booking.

Weddings will be scheduled no later than 7:00 p.m. We suggest weddings with receptions in the church be held no later than 5:00 p.m. The Wedding Reception Ministry Team will serve receptions held in the church.

Basic fees will be charged for all weddings and receptions.

Sanctuary weddings will use the services of the First United Methodist Church wedding coordinator. All questions regarding wedding arrangements will be referred to her. For use of the chapel all arrangements will be made through the pastor.

### **Sanctuary Weddings are not scheduled on the following dates due to staff consideration and preparation for Sunday Worship services:**

- New Years Eve
- New Years Day
- Holy Week
- Easter Weekend
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Eve Day
- Christmas Day and the day following
- Sunday before through Saturday on the week of Vacation Bible School.
- Sunday before through Saturday on the week of

## Information

**gift table** will be set up in the **Lewis Friendship Room** for you. **Please arrange to have gifts removed following the ceremony by a friend or relative that is not required to be at the reception immediately.**

**For dressing rooms**, the bride and her attendants may use **Room #312** our Bride's Room, which has a floor length mirror and the groom and his attendants may use the **Memorial Room #11**. The wedding coordinator will give the bridal party a key to the bride's dressing room on the evening of the wedding rehearsal.

The **rooms** listed above are the rooms included in your wedding plans. There may be other meetings or groups scheduled in the building the day of your wedding. We ask that your wedding party refrain from using rooms other than what is listed above unless prior arrangements have been made and cleared through the church office. Please keep any food brought in limited to the Memorial Room, which is the groom's dressing room. You are responsible for picking up these areas when finished.

If you would like to have a **bulletin** for your service, discuss it with your pastor before you have it printed. The pastor can advise you to the order of service and other information you may want to consider having printed for your guests. Bulletin covers may be purchased and printed from local businesses. The church does not provide this service.

The **length of the aisle in sanctuary** is 60 feet. If an aisle cloth is desired, one can be rented or purchased from an outside vendor.

There are **16 rows of pews** in the center aisle from the front to the back of the sanctuary. The church has no pew decorations available. Please do not use tape to attach pew decorations.

No food or beverages are allowed in the sanctuary.

## Procedures

**Pastors:** Your choice of any one of the pastors of First United Methodist Church is fully respected as they are available.

**Meeting with the Pastor:** The First United Methodist Church pastor will meet with the bride and groom for pre-marital sessions in the months prior to the scheduled wedding date. It is the responsibility of the couple to contact the pastor to schedule these sessions.

**Wedding Coordinator:** After having reserved the sanctuary for the wedding service, it is the responsibility of the bride and groom to contact the wedding coordinator - Lynne Jones at 254-6350 or email address [jonesl@sfumc.org](mailto:jonesl@sfumc.org). It is the wedding coordinator's responsibility to meet with the bride and groom for one hour approximately six weeks before the wedding to go through organizational details and wedding setup. She will be present one hour for the wedding rehearsal, assisting the pastor and helping the ushers and wedding party participants understand their duties. Her work will help instill a sense of confidence about the procedures and protocol for the wedding. Please keep her informed of the details in planning your ceremony.

On the day of the wedding she will arrive 1 hour before the service to assist in last minute details. It is not the responsibility of the coordinator to act as a personal attendant to the bridal parties and their families. If additional time and contact is necessary, the fee will be an additional \$30 per hour payable at the time the service is requested.

**rganist:** The organist is Nora Christensen and Nora can be reached at 336-0598. As early as possible after reserving the sanctuary for the wedding service, it is the responsibility of the bride and groom to contact the First United Methodist Church organist. The organist can recommend appropriate music for the processional, recessional and for hymns. The organist will work with the bride and groom to set up a time for a one hour consultation, in addition to being present at the rehearsal and wedding. If additional time with the organist is needed, a fee of \$30 per hour will be due at the time the service is requested. If there is a question about appropriate music choices, the pastor will be included in the discussion with the bride, groom and organist. If a guest organist is invited to play, arrangements must be made through the First United Methodist Church organist.

**custodians:** The church will arrange for custodians to set up and take down First United Methodist Church sanctuary furnishings. Custodians will begin cleaning when the guests have left the sanctuary. The church will need to be cleaned and put in order for worship services the following morning. Setting up and removing rented equipment from the sanctuary is the responsibility of the bride and groom and families. The bridal party and families are also responsible for picking up clothes, food, pop cans, equipment and personal items. Furniture, equipment, and church decorations can only be moved with the approval of your Wedding Coordinator.

**Wedding Reception:** Wedding receptions held in the church will be served by the Wedding Reception Ministry Team. The bride and groom will contact a Reception Hostess as soon as possible to schedule and plan the event. The Reception Hostess will give you a booklet of information, including fees, when you meet with her. Reception Hostesses: Mary Lu Green (361-1860) and June Shields (743-5876)

**Decorating:** Decorating should be done on the day of the rehearsal and scheduled through the church office.

**Rehearsal Procedure and Time:** The officiating First United Methodist pastor will work with you in selecting a rehearsal time which is convenient for both of you. Please be on time. Rehearsals last from 45 minutes to an hour. The pastor and/or wedding coordinator will be in charge of the rehearsal. Please bring six copies of the wedding bulletin to the rehearsal and also make sure that at least one usher is present. Please bring your marriage license to the rehearsal. Singers, soloists and other musicians will need to be present at rehearsal. If this is not possible an additional practice time may be required.

**Photographs:** We recommend that formal pictures be taken before the wedding ceremony. Please allow adequate time for your photographs (at least 3-4 hours before the wedding) to avoid any delay with your ceremony. **Pictures must be finished 45 minutes prior to the ceremony.** The bride and groom will be responsible for letting this policy be known, not only to any professional photographer employed by the family, but also to relatives and friends. Pictures may be taken any time during the service as long as the photographer does not use a flash or disturb the wedding service. Video equipment may be placed in the back or side of the sanctuary or balcony. First United Methodist Church does not have a videographer. You will need to hire your own if you wish to have a video of your wedding. Anyone planning to have any pictures taken in the sanctuary following the ceremony must contact the wedding coordinator as it affects the time when custodians are scheduled to clean up. Photographers or videographers at the front of the sanctuary will remain stationary during the ceremony.

